

Email	08/16/2021	Outgoing Communication	CSR	COVID Student Relief Email	<a href="#">CSRROUT</a>	COVID Student Relief Email	<input type="checkbox"/>
Email	08/24/2021	Outgoing Communication	CSR	COVID Student Relief Email	<a href="#">CSRROUT</a>	COVID Student Relief Email	<input type="checkbox"/>

## HEERF III COVID RELIEF EMAIL sent August 16 and August 24

Dear Parent of Student,

By now your child has received their Catholic University financial aid package. We understand times are trying and we read your comments on the CSS Profile. If you believe your finances have been impacted by the Covid-19 virus then please consider completing our Appeal form. Your current application reflects 2019 tax information. We will require your 2020 federal taxes to be completed and submitted with an appeal for loss of income due to COVID 19. Generally, a minimum of a 30% reduction of earnings must be present to impact need. Below is the form to begin the process.

- <https://financial-aid.catholic.edu/media/docs/2021forms/21fappacsble.pdf>

- Submit Completed 2020 Federal 1040 tax forms and all schedules and W-2's for all jobs worked in 2020.

Thank you for sharing your situation on the CSS Profile, we want to help if we can make the decision to attend Catholic University a great fit, both academically and financially.

If you have additional questions, please call our office to speak to a counselor.

*Student ID: 0000000*

*Email: [student@cua.edu](mailto:student@cua.edu)*

## Professional Judgement EMAIL sent in February 2021

Dear Parent of XXXXX,

By now your child has received their Catholic University financial aid package. We understand times are trying and we read your comments on the CSS Profile. If you believe your finances have been impacted by the Covid-19 virus then please consider completing our Appeal form. Your current application reflects 2019 tax information. We will require your 2020 federal taxes to be completed and submitted with an appeal for loss of income due to COVID 19. Generally, a minimum of a 30% reduction of earnings must be present to impact need. Below is the form to begin the process.

- [https://financial-aid.catholic.edu/\\_media/docs/2021forms/21fappacsble.pdf](https://financial-aid.catholic.edu/_media/docs/2021forms/21fappacsble.pdf)

- Submit Completed 2020 Federal 1040 tax forms and all schedules and W-2's for all jobs worked in 2020.

Thank you for sharing your situation on the CSS Profile, we want to help if we can make the decision to attend Catholic University a great fit, both academically and financially.

If you have additional questions, please call our office to speak to a counselor.

*Student ID: 000000*

*Email:student@cua.edu*

## **APPROVAL EMAIL**

Dear XXXXX,

Our office has completed review of your application for HEERF III Relief Funding. After careful consideration of nearly 700 applications for assistance, your application has been approved for relief funding. Please login to Cardinal Station to review your award amount. If you need help reviewing your award, please visit <https://financial-aid.catholic.edu/faq/acceptingaid.html>.

All funds have been awarded to eligible applicants. These grants are intended to lessen the financial challenges resulting from the continued financial impact due to COVID -19. This grant is not renewable for future years.

Your funds will be placed directly on your student account. Your award will be disbursed to your account based on your preference indicated on your application. To receive the refund quickly, be sure to have direct deposit established on your student account. To enroll in direct deposit, follow these [instructions on the Enrollment Services website](#).

Our staff has navigated through this difficult time along with you and know that it is not easy to plan ahead right now. We appreciate you sharing how the pandemic has impacted you. If we can offer any additional guidance for the upcoming 2021-2022 school year, please do not hesitate to contact us.

Sincerely,

*Office of Student Financial Assistance*

*Student ID: 0000000  
Email: student@cua.edu*